

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
May 20, 2021

1. The meeting was called to order at 7:00 p.m. by Bryan Kolk

Present: Board members Bryan Kolk, Brian Hettinger, John Grimes, Dawn Finch, Gene Christoffersen, Bill Kunnen; Mike Oosterhouse; Absent: Kris Carpenter

2. Approval of May meeting agenda:

Motion was made by Brian Hettinger, seconded by Steve Heiss to approve the May meeting agenda; motion approved.

3. Approval of April meeting minutes:

Motion was made by Brian Hettinger, seconded by John Grimes to approve the April 2021 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. Public Hearing:

Resolution No. R-21-01, Establishing the Fremont Community recreation Authority 2021 Property Tax Millage Rate

Public Hearing opened at 7:00 p.m. There were no public comments. Public Hearing closed at 7:02.

Motion made by Brian Hettinger, seconded by John Grimes to approve Resolution No. R-21-01 with a roll call vote:

Brian Kolk: Yes

Brian Hettinger: Yes

Mike Oosterhouse: Yes

Dawn Finch: Yes

Bill Kunnen: Yes

Gene Christoffersen: Yes

John Grimes: Yes

Steve Heiss: Yes

Motion Passed

6. April Treasurer's Report:

John Grimes submitted a written report: Total revenue for the month of April 2021 was \$12,510. Notable income items were a tax payment from the City of Fremont for \$1,735, memberships of \$4,150, \$935 from drop-ins, \$620 for rentals of the Community Room and \$1,550 from our tenants. We also had good revenue from concessions.

Total expenses for the month were \$19,451 for a monthly loss of approximately \$6,941. Notable expenses were \$3,804 for wages, \$7,458 for utilities, and \$1,922 for facility supplies and equipment, \$1,892 for repairs and maintenance, and \$703 for workers compensation insurance.

John Grimes and Vicci TerVeer are waiting for our auditor to pick a date to come in and do his field work for the audit.

No new money was added to the Reserve Account.

Motion to approve the April Treasurer report by Mike Oosterhouse, seconded by Brian Hettinger; motion passed.

7. Approve April Accounts Payable:

John Grimes submitted a written Accounts Payable report: Total current accounts payable are shown on the attached sheet as \$7,301.12. This amount does not include the DTE bill that will be coming between now and our next meeting along with the extra \$1,000 that we have authorized to pay down our past-due amount or the current Konica Minolta bill.

Our current bank balances as of 19 May 2021 were as follow: Checking: \$63,057.82, Reserve: \$40,010.99, Pickleball: \$ 2,901.21.

Motion to approve the April Accounts Payable by John Grimes, seconded by Steve Heiss; motion passed.

8. Review Old Business:

A. Meeting with townships and City of Fremont: Ms. Finch once again brought up having a meeting with the townships and City of Fremont to show the updates made to the building, answer questions and take suggestions regarding the Rec Center and in general, keep lines of communication open. This meeting has been put on hold due to Covid but now that things are opening up, an August meeting date has been suggest. Consensus among the board members was to move forward with this meeting. Discussion will continue at the June meeting.

9. Recreation Authority Business for Board Discussion and Action:

A. Approve purchase of two refrigerators for the Community Room. Motion made by Mike Oosterhouse, seconded by Gene Christoffersen; motion passed.

10. Director's Report:

Dawn Finch submitted a written report. We've hired a new lifeguard—Gavin Frens. We will be doing two sessions of kids' swim class. The first is in June and the second in July. Luck of the Draw Pickleball Challenge will be on Saturday, May 29 starting at 9:00 a.m. Cost is \$5 for Rec Center members; \$8 for non-members. A Women's, Men's, and Co-ed Pickleball Flex League will be starting in July. This is for Rec Center members only. Cost is \$15 per person. Yoga Under the Oak Leaf class will run June 2–30 and will be taught by Wendy Sinicki. Our next craft show is scheduled for Saturday, June 12. New toilets seats and two baby diaper stations have been purchased for the building.

11. Committee Reports:

A. Personnel Committee: Update regarding part-time custodian hire

B. Programs Committee: See Director's Report.

C. Facilities Committee: Roof work will begin the last week of May.

D. Executive Committee: None

12. Closed Session: None needed

13. Next meeting June 17, 2021

14. Motion by Steve Heiss, seconded by Mike Oosterhouse to adjourn the regular meeting at 8:12 p.m.; motion approved.

Dawn Finch, Secretary